



# Barkly Regional Deal

## Barkly Regional Deal

### Local Community Projects Fund

#### Grant Application Form

2021

- For assistance with filling in this grant application form, please contact the Barkly Backbone Team on 0427 193 469 or [info@barklybackbone.com.au](mailto:info@barklybackbone.com.au)
- Please read the **Barkly Local Community Projects Fund Guidelines** before you complete this form. The guidelines and this application form are available online on the Barkly Regional Deal website and in hard copy through the Barkly Backbone Team.
- If there is not enough space on this form, please attach additional information with your application.

## SECTION 1: APPLICANT INFORMATION

<b>A. Organisation details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name of Organisation	
Type of Organisation	
ABN / ACN / ICN	
GST Registered, please tick one	<input type="checkbox"/> NO <input type="checkbox"/> YES
Postal address	
Email address	
Contact person details (this person will be who is the main point of contact for the application)	
Full name	
Position in organisation	
Telephone	
Email	

<b>B. Partnerships</b>	
Are there any partnerships involved in this project	<input type="checkbox"/> NO <input type="checkbox"/> YES
If yes, with who and what is their role in the partnership	

Are you applying on behalf of an organisation?	<input type="checkbox"/> NO <input type="checkbox"/> YES
If yes, who and why?	

## SECTION 2: PROJECT INFORMATION

### A. Project title

Please provide the name of the project for which a grant is sought, i.e., 'Construction of new community facility at X location'

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### B. Short description of the Project

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### C. Location of the project

Please provide the location where the project will be taking place.

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### D. Project Category (select the category your project falls within)

- ☐ Category 1: **Community and Culture Projects** (up to \$50,000 plus GST)
- ☐ Category 2: **Aboriginal Leadership Development** (up to \$50,000 plus GST)
- ☐ Category 3: **Minor Capital Repairs and Upgrades** (up to \$100,000 plus GST)
- ☐ Category 4: **Larger Capital Repairs and Upgrades** (\$100,000 to \$300,000 plus GST)

## SECTION 3: BUDGET DETAILS

### A. Please list each budget item of your project.

You may attach a list if the space provided is insufficient.

Budget Item	Total Cost (GST exclusive)	GST	Total Cost (GST inclusive)
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Total project cost:</b>	\$	\$	\$

### B. Other funding contributions

Will additional funding be used for the project? Yes / No

If yes, please tell us below where these funds will come from:

Funding Source	Amount (GST Inclusive)	Confirmed / Not Confirmed
	\$	
	\$	
	\$	
<b>Total</b>	\$	

If your application is successful, we will require you to confirm all sources of funding before entering into a funding agreement.

**C. Local Community Projects Fund (GST inclusive) sought  
(A minus B)**

\$

#### **D. Costing**

In order to demonstrate that the project has been costed appropriately, please provide information as follows:

- For projects less than \$100,000 plus GST please attach three quotes.
- For projects equal to or more than \$100,000 to \$300,000 plus GST, attach evidence of a completed tender process, or a plan for a tender process.
- Complete the table below.

If the project is made up of a number of separate stages, please provide the quotes / tender evidence for each stage of the project.

	Name of supplier/s	Total Cost
Quote / Tender 1 (preferred)		\$
Quote / Tender 2		\$
Quote / Tender 3		\$

Reason for choosing the preferred supplier/s. (Note - Price is not the sole factor in assessing value for money, but includes things like quality, fit for purpose, and whole-of-life cost):

## SECTION 4: ASSESSMENT CRITERIA

Your application will be assessed on the basis of how you respond to the Assessment Criteria. Each Assessment Criteria is scored out of 5 and worth 25 percent of your total score. To be recommended for funding you will need to receive a competitive score against each of the four Assessment Criteria.

When providing your response, please answer with a level of detail which reflects the size of your project. For example, if you are purchasing and installing a piece of equipment such as a generator, it will be a simpler project than the construction of a new building and as such will require less detail.

Please attach additional relevant information as required, including evidence of community support, need for the project and project plan.

### Assessment Criteria One - Project (25%)

**Applications must clearly articulate what the project will involve and what will be delivered.**

- Clear outline of the project and deliverables.
- It is clear how the proposed project will be sustained into the future where relevant.

**Response**

Please attach any additional information required.

**Assessment Criteria Two - Need (25%)**

**Applications must clearly demonstrate why the project is needed and how it aligns with the Community Plan or community priorities or aspirations previously identified.**

- There is evidence the project is needed and aligns with an established Community Plan or community priorities or aspirations previously identified.
- There is evidence the proposed project will support improved outcomes in the target community or group.
- The target community or group supports the proposed project and has been consulted / involved in its design.

**Response:**

Please attach any additional information required, such as a Community Plan or Letters of Support.

**Assessment Criteria Three - Benefits (25%)**

**Applications must clearly articulate the expected benefits to the community or Aboriginal homeland, as well as the commitment and demonstrated capability of the applicant to deliver the project with the target community or Aboriginal homeland or group.**

- Benefits are clearly articulated and the applicant has demonstrated how the outcomes will be realised.
- The project will support the intended outcomes in a way that is cost effective and is coordinated with relevant stakeholders in the target community or Aboriginal homeland.
- Applicant or delivery organisations are committed to Aboriginal employment in the delivery of the proposed project.
- Applicant or delivery organisation has used local Barkly Region suppliers and businesses where possible.

**Response:**

Please attach any additional information required such as evidence of potential employment generated by the project or how you will source Barkly Region suppliers.



**Assessment Criteria Four - Delivery (25%)**

**Applications must describe how the project will be delivered including key steps, a project plan (including project timeline), a risk assessment, a budget and details of who will oversee and manage the repairs and minor works. See the Barkly Regional Deal website for a sample project plan and risk assessment.**

- A project plan or outline appropriate to the size of the project has been provided.
- There is sufficient evidence that the proposed approach has the potential to deliver the project.
- A budget appropriate to the size of the project has been provided.
- A risk management plan appropriate to the size of the project, which may include how the risk around COVID-19 can be mitigated if relevant is provided.

**Response:**

Please attach any additional information required such as a project and risk management plan.

## SECTION 5: CONFLICT OF INTEREST DECLARATION AND AGREEMENT

### Conflict of interest Declaration

Applicants must declare any conflicts of interest (see section 15 of the Guidelines). Please complete the table below to declare if there are existing or potential conflicts of interest.

Do you or other individuals associated with this application have any perceived or existing conflicts of interest to declare.	Yes / No
If yes, please outline the perceived or existing conflicts of interest and the steps you and your organisation will take to manage them (please attach additional information if required).	

### Agreement

I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Local Community Projects Fund Guidelines.	<input type="checkbox"/>
I acknowledge that if the Barkly Regional Deal Governance Table approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the Barkly Local Community Projects Fund Guidelines.	<input type="checkbox"/>
I acknowledge that the Barkly Regional Deal Governance Table may vary the level of funding provided through the Program at its sole discretion.	<input type="checkbox"/>
I acknowledge that the Barkly Regional Deal Governance Table cannot guarantee funding for any application and cannot guarantee funding to the full amount requested by any applicant.	<input type="checkbox"/>
I have been authorised on behalf of the applicant organisation to make this organisation	<input type="checkbox"/>

Full name		
Position in organisation		
Signature	Date:	

