



# Barkly Regional Deal

## Barkly Regional Deal

## Local Community Projects Fund

### Guidelines

2021

- These guidelines and additional program documents are available online on the Barkly Regional Deal website [www.barklyregionaldeal.com.au](http://www.barklyregionaldeal.com.au) and in hard copy through the Barkly Backbone Team.
- For assistance or further information on this program, please contact the Barkly Backbone Team on 0427 193 469 or [info@barklybackbone.com.au](mailto:info@barklybackbone.com.au)

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## 1. What is the Barkly Local Community Projects Fund?

The Barkly Local Community Projects Fund (the Fund) has been established under the Barkly Regional Deal (the Deal) to deliver local projects in communities and Aboriginal homelands outside of Tennant Creek. Further information on the Deal can be found at [barklyregionaldeal.com.au](http://barklyregionaldeal.com.au)

The Barkly Regional Deal Governance Table (the Governance Table) will manage the Fund to achieve the following objectives:

1. **Increase community participation** in community-level planning and strengthen local leadership through the development of community plans or acknowledging community priorities or aspirations that have been previously identified;
2. **Improve liveability** and amenity in remote communities and Aboriginal homelands by delivering community-identified capital infrastructure projects; and
3. **Realise social and cultural benefits** and improve liveability in remote communities and Aboriginal homelands by delivering projects in response to community priorities.

The Fund is an important expression of one of the Deal's key objectives - for governments to create space for communities and Aboriginal homelands to not only identify their own priorities, but to also ensure communities and Aboriginal homelands can shape the funding programs that help to deliver these priorities.

Applications should identify projects aligning with community priorities or aspirations contained in Community Plans or that have been previously identified to be considered for funding.

The total value of the Fund is \$6 million, comprising \$3 million from the Barkly Regional Council (Council) and \$1.5 million from both the Australian and Northern Territory Governments. The Council's contribution to the Fund has specific legal requirements it must follow, which will guide where and how some of the funds will be spent.

An outline of the operation of the Fund is at **Appendix A**.

## 2. Governance

The Fund will be administered by the Governance Table. The Governance Table is responsible for the oversight of the implementation of the Barkly Regional Deal.

An Assessment Panel made up of at least three members of the Governance Table will assess all applications, make decisions on funding applications to the value of \$15,000 (GST Exclusive) and provide recommendations to the whole Governance Table for its consideration for applications greater than \$15,000 (GST Exclusive) in value.

The Governance Table is the final decision-maker on applications greater than \$15,000 (GST Exclusive) in value.

The Barkly Backbone Team supports the Governance Table by providing a range of coordination and administration services. The Barkly Backbone Team will provide administrative support to the Governance Table and Assessment Panel in the delivery of the Fund.

The Barkly Backbone Team is also a key resource for potential applicants. Applicants are encouraged to talk to the Barkly Backbone Team about how they can help them with their projects. This includes

offering feedback and assistance to those applicants who require help in understanding these guidelines or the development of their applications.

The Barkly Backbone Team will not be responsible for the assessment, recommendations or the approval of applications.

The Council is responsible for holding the \$6 million on behalf of the Fund and administering the funding agreements and release of funds.

For more information on the guidelines or assistance with developing a grant application, please contact the Barkly Backbone Team on 0427 193 469 or [info@barklybackbone.com.au](mailto:info@barklybackbone.com.au)

### 3. Application requirements

Applications **must**:

1. Be made by applicants who are a legal entity and have full legal capacity to enter into a Funding Agreement (see section 5).
2. Be for projects located outside of the Tennant Creek Region, but within the Barkly Local Government Region of the Northern Territory (refer maps at **Appendix B**).
3. Be for projects that are not excluded from funding (see section 9).
4. Complete the application form in full and attach all relevant documentation to support their application (see sections 7 to 8).
5. As part of the application form, address the assessment criteria to demonstrate how projects will support community vision and goals contained in Community Plans or through community's priorities or aspirations previously identified (see section 4).
6. Ensure projects are completed within 12 months of the date of the commencement of the Funding Agreement (see section 8).

### 4. Community Plans

Community Plans identify the community's shared vision and goals, and the types of projects that will help to achieve these goals. Community Plans will be consistent with the Northern Territory Government's Local Decision Making framework and Department of Social Services 'Stronger Places, Stronger People' initiative.

Community Plans are publicly available on the Barkly Regional Deal Website at:

<https://barklyregionaldeal.com.au/community-plans/>.

Where there is no community plan or the community plan is underway, it is acknowledged previous work may have been done with the community to identify vision and goals, and the types of projects that will help to achieve these goals. This may have been through the Local Authority, a strategic plan or vision document of a local Aboriginal-controlled organisation that is accepted as reflecting the community's priorities or aspirations, past advocacy (for example a letter to government), or other documented means.

Contact the Barkly Backbone Team for further information.

## 5. Who can apply?

To be eligible to apply, an applicant **must** be a legal entity and have full legal capacity to enter into a Funding Agreement, have an Australian Business Number (ABN), and be one of the following:

- Aboriginal Corporations (incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* and administered by the Office of the Registrar of Aboriginal and Torres Strait Islander Corporations).
- Incorporated Associations (incorporated under State/Territory legislation, commonly have 'Association' or 'Incorporated' or 'Inc' in their legal name).
- Incorporated Cooperatives (also incorporated under State/Territory legislation, commonly have 'Cooperative' in their legal name).
- Companies (incorporated under the Corporations Act 2001 – may be not-for-profit or for-profit proprietary companies (limited by shares or by guarantee) or public companies).
- Organisations established through a specific piece of Commonwealth or State/Territory legislation (many public benevolent institutions, churches, universities, etc.).
- An individual.

In addition, unless otherwise set out in the application kit, all applicants **must**:

- Not be bankrupt, insolvent, or subject to bankruptcy or insolvency proceedings (as relevant to the entity type).

Community groups that may not be eligible to apply for funding **should** consider partnering with an eligible organisation who could apply on behalf of the community group and be responsible for managing the funds.

## 6. When to apply?

The Fund will operate as a rolling fund for two years from 27 October 2020 to 27 October 2022, Completed applications received and accepted two weeks prior to the two monthly Governance Table meetings will be assessed against the Assessment Criteria, with recommendations provided to the Governance Table for decision. Applications received less than two weeks before the two monthly Governance Table meeting, will be considered at the following meeting of the Governance Table.

In exceptional circumstances, an application for urgent funding may be considered out of session by the Governance Table at the determination of the Governance Table.

## 7. How to apply?

Applications must be made using the Grant Application Form which is available online at [www.barklyregionaldeal.com.au/resources/](http://www.barklyregionaldeal.com.au/resources/) and in hard copy from the Barkly Backbone Team.



Applications can be submitted to the Barkly Backbone Team as follows:

Post:	Barkly Backbone Team PO Box 1106 TENNANT CREEK NT 0860
Hand delivered:	Barkly Backbone Team Shop 1/163 Paterson Street TENNANT CREEK NT 0860
Email:	info@barklybackbone.com.au

## 8. What can I apply for?

Funding needs to align with community priorities or aspirations contained in Community Plans or that have been previously identified, and is available under four categories to the limit of funds set out below for each category:

1. Category 1: **Community and Culture Projects** (non-capital) (up to \$50,000 plus GST)
2. Category 2: **Aboriginal Leadership Development** (up to \$50,000 plus GST)
3. Category 3: **Minor Capital Repairs and Upgrades** (up to \$100,000 plus GST)
4. Category 4: **Larger Capital Repairs and Upgrades** (\$100,000 to \$300,000 plus GST)

### Category 1: Community and Culture Projects (non-capital) (up to \$50,000)

Funding for non-capital projects that will help support the community achieve its social and cultural goals, as outlined in the Community Plans or through the community's priorities or aspirations previously identified.

Funding provided under this category might be used to:

- purchase of equipment, tools, furnishings, signage;
- design and / or implement community development activities including sporting, art, music, culture and place-making activities;
- Support local environmental works, clean-ups or improvements;
- Develop a training plan for local residents to undertake training and skills development (like obtaining training certificates);
- Setting up a local nutrition program.

### Category 2: Aboriginal Leadership Development (up to \$50,000 plus GST)

Funding for Aboriginal leadership development, in line with the vision and goals identified in the Community Plan or through community's priorities or aspirations previously identified.

This funding category recognises the Barkly Regional Deal's commitment to a co-design process that will develop models to enhance local and regional decision-making and provide a voice for Aboriginal members of the community to government.

Funding provided under this category might be used for:

- training sessions to strengthen governance, leadership, and institutional capacity.

### **Category 3: Minor Capital Repairs and Upgrades (up to \$100,000 plus GST)**

Funding for maintenance and minor building upgrades that will support the community by improving the usability of existing infrastructure, in line with the vision and goals identified in the Community Plan or through the community's priorities or aspirations previously identified.

Funding provided under this category might be used to:

- repair or replace permanent fixtures and fittings;
- undertake cosmetic works, including repairs, painting, replacing carpets/flooring;
- improve functionality of communal spaces such as kitchens, general amenities, meeting rooms, outdoor spaces;
- improve the environmental performance of the building through, for example, the installation of insulation or solar panels;
- improve the safety or accessibility of the building.

For projects under \$100,000 plus GST, three quotes are required to be provided as part of the application process.

### **Category 4: Larger Capital Repairs and Upgrades (\$100,000 to \$300,000 plus GST)**

Funding for larger maintenance and upgrades on existing infrastructure, or the construction of new infrastructure to support the community, in line with the vision and goals identified in the Community Plan or through the community's priorities or aspirations previously identified.

Funding provided under this category might be used to:

- expand existing community facilities;
- undertake structural works to improve a facility's use, layout or accessibility;
- renovate and/or remodel a facility to enhance community use and functionality;
- create culturally appropriate spaces for communities to gather;
- improve existing facilities to support service delivery needs;
- construct new purpose-built facilities that respond to the needs of Aboriginal communities.
- reasonable costs associated in running a tender process.

For projects equal to or over \$100,000 to \$300,000 plus GST, evidence of either a completed tender process, or a plan for a tender process is required as part of the application process. Contact the Barkly Backbone Team if assistance regarding the tender process is required.

### **Project Timing**

All projects under each category **must be completed within 12 months** of the date of the Funding Agreement.

If the project is not completed within 12 months, an extension of time must be sought in writing through the Barkly Backbone Team and approved by the Governance Table. Please note, approval for an extension of time may be conditional on the progress of the project to date and capacity of the applicant to complete the project in a reasonable time.

### **Funding of Individuals**

While it is expected that funding will primarily be provided to organisations, eligible individuals will not be precluded from receiving funding.

## **9. Projects not eligible for funding**

The following Projects **will not be funded**:

- Projects that do not have a direct community benefit or address an identified community need.
- A future stage of a project where the previous stage(s) is not complete.
- Land acquisition as an isolated activity.
- Repair of facilities where the damage can or should have been covered by insurance.
- Operational costs for utilities and on-going staffing resources.
- Projects or works outside the Barkly Local Government Area or in the Tennant Creek Region boundary.



## 10. Assessment criteria

The assessment criteria listed below will be used to assess applications.

<b>Project (25%)</b>	<p><b>Applications must clearly articulate what the project will involve and what will be delivered.</b></p> <ul style="list-style-type: none"> <li>• Clear outline of the project and deliverables.</li> <li>• It is clear how the proposed project will be sustained into the future where relevant.</li> </ul>
<b>Need (25%)</b>	<p><b>Applications must clearly demonstrate why the project is needed and alignment with Community Plan or community priorities or aspirations previously identified.</b></p> <ul style="list-style-type: none"> <li>• There is evidence the project is needed and aligns with an established Community Plan or community priorities or aspirations previously identified.</li> <li>• There is evidence the proposed project will support improved outcomes in the target community or group.</li> <li>• The target community or group supports the proposed project and has been consulted / involved in its design.</li> </ul>
<b>Benefits (25%)</b>	<p><b>Applications must clearly articulate the expected benefits to the community or Aboriginal homeland, as well as the commitment and demonstrated capability of the applicant to deliver the project with the target community or Aboriginal homeland or group.</b></p> <ul style="list-style-type: none"> <li>• Benefits are clearly articulated and the applicant has demonstrated how the outcomes will be realised.</li> <li>• The project will support the intended outcomes in a way that is cost effective and is coordinated with relevant stakeholders in the target community or Aboriginal homeland.</li> <li>• Applicant or delivery organisations are committed to Aboriginal employment in the delivery of the proposed project.</li> <li>• Applicant or delivery organisation has used local Barkly Region suppliers and businesses where possible.</li> </ul>
<b>Delivery (25%)</b>	<p><b>Applications must describe how the project will be delivered including key steps, an overview of the project timeline, risk assessment and details of who will oversee and manage the repairs and minor works.</b></p> <ul style="list-style-type: none"> <li>• A project plan or outline appropriate to the size of the project has been provided.</li> <li>• There is sufficient evidence that the proposed approach has the potential to deliver the project.</li> </ul>

- A budget appropriate to the size of the project has been provided.
- A risk management plan appropriate to the size of the project, which may include how the risk around COVID-19 can be mitigated if relevant is provided.
- The applicant can demonstrate the project will be delivered within 12 months of signing the funding agreement.

### Assessment ratings

Each Assessment Criteria will be given a rating out of 5, based on the strength of the response provided:

**Excellent (5):** The application satisfies the assessment criteria to a very high standard and presents minimal or no risk and its claims are fully supported by the information provided.

**Good (4):** The application satisfies the assessment criteria to a high standard and/or presents limited risk and claims are supported by the information provided.

**Satisfactory (3):** The application satisfies the assessment criteria to a satisfactory degree and/or presents an acceptable level of risk. There are some minor deficiencies and shortcomings in the information provided.

**Poor (2):** The application barely satisfies the assessment criteria and/or presents some degree of unacceptable risk. There are major deficiencies in the information provided.

**Unsatisfactory (1):** The application does not satisfy the assessment criteria and/or presents an unacceptable level of risk.

## 11. Assessment and Approval process

Applications will be considered by an Assessment Panel of the Governance Table in line with the Assessment criteria and how the project meets the objectives of the Fund.

### Assessment

In undertaking the assessment process, the Assessment Panel:

- Supported by the Barkly Backbone Team, will determine whether the application meets the application requirements and contains all required information to undertake an assessment as per Section 3 and will assess that the application is being made by an eligible applicant as set out above in Section 5.
- Will consider the claims made against the assessment criteria based on the weighting given to each selection criteria and determine an overall score for the application as per Section 10.
- May seek further information from an applicant to clarify issues relating to an application or assist with the assessment process and to verify claims made.
- May also take into account any previous or current non-compliance with any previous funding agreements.
- May undertake its own independent enquiries in relation to the applicant's financial viability.

### **Assessment Panel Recommendations and Approvals**

The Assessment Panel may either elect to make a decision to approve funding for applications to the value of \$15,000 (GST Exclusive); or defer the approval to the Governance Table by providing written advice and funding recommendations to the Governance Table for consideration.

The Assessment Panel will provide written advice and a funding recommendation to the Governance Table for all applications greater than \$15,000 (GST Exclusive) in value.

### **Governance Table Approvals**

In making their decision, the Governance Table will:

- Consider the written advice and recommendation from the Panel.
- Consider whether the proposal will make an effective, efficient, ethical and economical use of resources.
- Consider whether any additional requirements need to be imposed as a condition of funding.
- Record their decision in writing and provide the decision and any additional conditions for funding to the Barkly Backbone Team for progressing with the applicant.

### **Notification of application outcome and feedback**

The Barkly Backbone team will advise all applicants on the outcome of their application for funding.

Feedback on the outcomes of the will be available on request and the advice to the applicant will provide details on how to seek feedback. The Barkly Backbone Team, on advice from the Governance Table, reserves the right to determine the level of detail on the feedback that will be provided.

Successful applicants will be published on the Barkly Regional Deal website, along with information about the project including the organisation funded, project name, a brief description of the project, funding amount, and project start and end dates.

The Barkly Backbone team will assist successful applicants in entering into a Funding Agreement as outlined in Section 12.

## 12. Funding Agreements and Reporting Requirements

The Council is the entity responsible for holding the \$6 million on behalf of the Fund. Successful applicants will be required to enter into a Funding Agreement with the Council, before receiving any funding.

### Negotiation of funded Projects

Before a Funding Agreement is signed, the Barkly Backbone Team, on advice from the Governance Table, may negotiate the scope of the activity with the successful applicant.

The Barkly Backbone Team may also engage with relevant community stakeholders in these negotiations to ensure funded Projects are tailored to meet community or regional need.

### The Funding Agreement

The Funding Agreement will set out the terms and conditions on which any funding will be provided. The terms and conditions may vary, depending on the size and nature of the funding and the level of risk.

The Funding Agreement will provide a detailed description of each funded activity, the funding amount and conditions relating to the release of funds and may also include specific terms and conditions associated with each funded activity, including:

- Any key performance indicators and performance reporting requirements (see below).
- Financial reporting requirements.
- Funding payment schedule.
- Record keeping requirements (see below).
- Any requirements to comply with specific requirements such as, but not limited to insurance, OHS and Building Code.
- Requirements to maintain the confidentiality of any information deemed by the Governance Table to be confidential.

### Project reporting

The funding recipient may be required to demonstrate and report on progress toward the achievement of the agreed key performance indicators as set out in the Funding Agreement. The frequency and content of reporting requirements will depend on the funded activity and will be contained in the Funding Agreement.

### Record keeping

Funding recipients must comply with any record keeping requirements as set out in the Funding Agreement.

## **Non-compliance**

The Backbone and Council will work with all funding recipients to help them meet their project objectives.

If funding recipients encounter issues with delivering their project, in the first instance, the Barkly Backbone Team must be contacted to discuss the issues.

In circumstances of non-compliance with the Funding Agreement by funding recipients the Barkly Backbone Team and Council, on direction from the Governance Table, will consider an appropriate action.

Action could include the provision of assistance for the funding recipient to become compliant through to termination of the Funding Agreement if the issue of non-compliance cannot be addressed appropriately.

## **13. Monitoring and evaluation**

Quality monitoring and evaluation will help the Governance Table see whether results are being achieved and assist with determination of future grant applications.

The Barkly Backbone Team is responsible for the monitoring and evaluation of the Barkly Regional Deal. This includes the monitoring and evaluation of the Fund as one of the 28 Deal initiatives.

The Barkly Backbone Team will work with grant recipients to collect monitoring and evaluation data of funded Projects and support the evaluation of broader Deal objectives.

Information contained in reports submitted as part of Funding Agreements will provide a basis for overall monitoring and evaluation. The Governance Table may also request further information or action from funding recipients to support monitoring and evaluation Projects, in line with the conditions outlined in the Funding Agreement.

## **14. Roles and responsibilities**

### **Barkly Regional Deal Governance Table**

The Fund is managed by the Barkly Regional Deal Governance Table (the Governance Table). The Governance Table is the decision-maker for all uses of the Fund.

### **Assessment Panel**

The Assessment Panel is made up of three members of the Governance Table and will assess all applications. As per the timing set out in Section 6 above, the Assessment Panel will provide its recommendations to the Governance Table for consideration and decision.

### **Barkly Backbone Team**

The Barkly Backbone Team supports collaboration across all tiers of government, business and the non-government sector in Barkly to increase the collective impact of improving the lives of Indigenous Australians.

The Barkly Backbone Team will work with applicants to the Fund and support them in a way that meets their needs.

The Barkly Backbone Team is responsible for:

- The development and dissemination of all application documentation under the Fund and ensuring it is in accordance with the aims and objectives of the Deal and Community Plans or the community's priorities or aspirations previously identified.
- Responding to queries in relation to the application and grants process with the Governance Table and Council.
- Acknowledging receipt of applications, supporting assessment processes and recommendations by the Assessment Panel to the Governance Table, and notifying applicants of the outcomes.

### **Barkly Regional Council**

The Council will hold all monies contributed through the Deal to the Fund and enter into Funding Agreements with successful applicants.

The Council will administer payments and manage all requirements of the Funding Agreement, including reporting and acquittal requirements.

With the assistance of the Barkly Backbone Team, the Council will provide reports and updates on the progress, compliance and completion of each funding Agreement to the Governance Table.

### **Successful applicants / Funding recipients**

In entering into a Funding Agreement, the funding recipient must comply with all requirements outlined in the Funding Agreement.

Funding recipients are responsible for:

- Providing services that are effective, efficient and appropriately targeted.
- Working collaboratively to deliver the outcomes of the program.
- Engaging and consulting with the members of the community or Aboriginal homeland impacted by the project.
- Maximise employment for members of the Aboriginal community where possible.
- Maximising the use of local Barkly Region suppliers and businesses where possible.
- Applying the highest standards of duty of care for all participants in their project activity.
- Operating Projects in line with and comply with the requirements as set out within all state and Territory and Commonwealth legislation and regulations.



## 15. General Conditions

### Payment of funding

Funding will be paid in accordance with the terms of the Funding Agreement. Payment of funding is dependent on the funding recipient meeting the Funding Agreement requirements, including any performance and financial reporting requirements.

### Financial reporting

The Fund is constituted from several sources of public money.

Management of the Fund must ensure the efficient and effective, ethical and economical use of public money, which is consistent with the Commonwealth Grants Rules and Guidelines. Funding must only be used for the purposes for which it was provided.

Funding recipients are required to provide financial and performance reports in accordance with any requirements set out in the Funding Agreement. Funding recipients may also be required to submit independently audited financial statements.

Full details of reporting requirements will be set out in the Funding Agreement.

### GST

Unless otherwise indicated, funding provided under the Fund is subject to Goods and Services Tax (GST).

Funding recipients that are required, under tax law, to be registered for GST must ensure they are registered in order to receive funding under the Fund.

Unless otherwise indicated all figures will be provided GST exclusive.

### Taxation implications

Applicants are responsible for ensuring they comply with the appropriate taxation legislative requirements.

For general guidance on the taxation treatment of grants and funding, applicants should refer to the Australian Tax Office website. Applicants should seek independent advice from a taxation professional on the tax impact of grant funding.

### Legal and financial advice

The Barkly Backbone Team and Council will not provide financial or legal advice to applicants. Funding recipients should seek their own independent professional advice on all financial and legal matters, including compliance with any statutory obligations.

### Qualifications and licensing

All applicants should ensure they will be able to comply with all applicable laws if their application is approved. This includes maintaining all qualifications, permits, registrations and licenses required for the lawful performance of the activity or service to be provided.

### **Conflicts of interest**

Conflict of Interest can impact on the delivery and integrity of the Fund and must be managed appropriately.

A conflict of interest arises where a person makes a decision or exercises a power in a way that may be, or may be perceived to be, influenced by either material personal interests (financial or non-financial) or material personal associations. Examples of when conflict of interest arise include where:

- Persons making an application may receive personal financial benefit as a result of a successful application (i.e., a company they are involved in is chosen to deliver the project by the successful applicant).
- Decision makers, members of the Assessment Panel or staff involved in the management of the Fund have a direct or indirect interest in the applicant, which may influence the selection of a particular funded activity.
- A provider of services to the successful applicant has a direct or indirect interest, which may influence the selection of their particular funded activity during the application process. Conflicts may also arise when undertaking the funded activity.

Applicants (including any subcontractors where relevant) must declare any conflicts of interest as part of the application process or as part of the tendering process where a tendering process is required and must:

- Identify and declare any existing or potential conflict of interest (including both actual and perceived conflicts of interest) that may apply to its application; and
- Describe the procedures and methods it intends to implement to manage any actual, potential or perceived conflict of interest.

The Governance Table, on advice from the panel, may decide not to consider an application or select an applicant if there is the possibility of a perceived conflict of interest.

All parties involved in or associated with the Fund have an obligation to disclose all potential perceived or actual conflicts of interest related to the spending of the funded activity.

The Governance Table has appropriate mechanisms in place for identifying and managing potential or actual internal conflicts of interest.

Any person or organisation that provides support in developing a proposal must not be involved in the assessment of the application. Any person or organisation involved in developing or assessing a proposal must not be involved in the decision-making process.

Involvement with the development of a local decision-making agreement, community plan or involvement with the interim Governance Table Does not preclude a community member from being part of a grant application under this fund. The person concerned must not be involved in the

assessment or approval of the application and must declare their interest as part of the application process.

Members of the Barkly Backbone Team, Assessment Panel and members of the Governance Table involved in the assessment and decision-making process will be required to complete Conflict of Interest forms.

Where a person has a Conflict of Interest, they must excuse themselves from their involvement in the assessment and decision-making process.

The Barkly Backbone Team can be contacted for further information.

### **Complaints**

Complaints about the assessment process or the service provided by a funding recipient may be sent in writing to the Barkly Backbone Team, who will address the complaint directly.

Should the complaint not be resolved, the complainant may write directly to the Governance Table for consideration. The Barkly Backbone Team, on instruction from the Governance Table, will respond to the complainant in writing and outline what action has been taken to examine the issue and assess the complaint, and the outcome of the process, including action taken to resolve the complaint if upheld.

## Appendix A – Operation of the Fund

### **Projects identified through Community Plans or community's priorities or aspirations previously identified**

Community Plans will be consistent with the Northern Territory Government's Local Decision Making framework and Department of Social Services 'Stronger Places, Stronger People' initiative.

### **Eligible communities and organisations develop project applications**

Application kits will be available on the Barkly Backbone Team website or in hardcopy at their office.

Applicants should refer to their Community Plan or other evidence for guidance on the priorities identified by the community that the Fund could support.

Applicants may request support from the Barkly Backbone Team to help with applications.

### **Project applications submitted to the Barkly Backbone Team**

The Barkly Backbone Team receives applications and provides them to the Assessment Panel for consideration.

### **Assessment Panel considers each application against the assessment criteria**

Assessment criteria are outlined in these Guidelines.

### **Assessment Panel provides recommendations to the Barkly Regional Deal Governance Table**

The Assessment Panel will make written recommendations on applications to the Barkly Regional Deal Governance Table for consideration and decision.

### **Barkly Regional Deal Governance Table makes decision on recommendations**

The Barkly Regional Deal Governance Table will make its decision on applications and advise the Barkly Backbone Team of its decisions.

### **Applicants notified of the Barkly Regional Deal Governance Table decisions**

The Barkly Backbone Team will advise successful and unsuccessful applicants of the outcome.

**Successful applicants enter into Funding Agreement**

The Barkly Backbone Team will work with successful applicants to establish and execute a Funding Agreement with the Barkly Regional Council.

The Barkly Regional Council will make payments to funding recipients according to the Funding Agreement,

**Delivery of project commences**

Funding recipients deliver the project according to the project plan and Funding Agreement.

**Evaluation and Reporting**

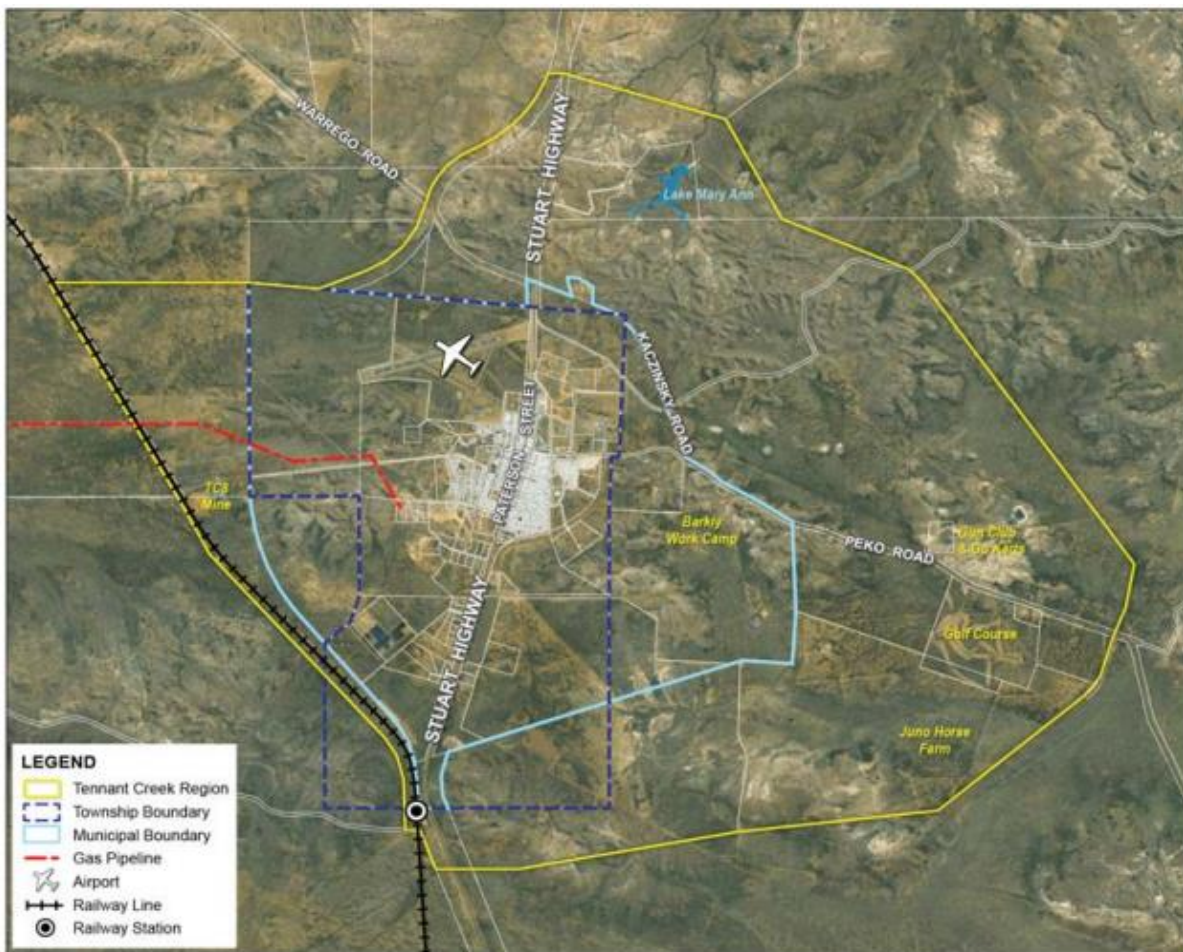
Funding recipients provide project milestone and final reports to the Barkly Regional Council according to requirements set out in their Funding Agreement.

Projects / works supported by the Fund will be evaluated as part of the Barkly Regional Deal.

## Appendix B – Maps of Tennant Creek Region and Barkly Local Government Region

To be eligible to apply to the Fund, projects must be located outside of the Tennant Creek Region (shown by the yellow boundary in the map below), but within the Barkly Local Government region of the Northern Territory.

**Map 1: Tennant Creek Land Use Plan Boundaries Barkly Local Government Region**



This Map is an excerpt from the Northern Territory Planning Commission's Tennant Creek Land Use Plan published in 2020.

The full Tennant Creek Land Use plan can be found at: [Tennant Creek Land Use Plan](https://nt.gov.au/_data/assets/pdf_file/0006/915027/tennant-creek-land-use-plan.pdf)  
([https://nt.gov.au/\\_data/assets/pdf\\_file/0006/915027/tennant-creek-land-use-plan.pdf](https://nt.gov.au/_data/assets/pdf_file/0006/915027/tennant-creek-land-use-plan.pdf))



## Map 2: Barkly Local Government Region

